



885 Route 67, Ballston Spa, NY 12020

Phone: 518-885-5311

Fax: 518-885-0114

Authorized User List

This form must be signed for changes to be made

Scan and email to: credit2@curtislumber.com

Fax to: 518-885-0114

Mail to: Curtis Lumber Co., Inc., Attn: Credit Dept., 885 Route 67, Ballston Spa, NY 12020

Once you have established a list, we cannot stress enough the importance of maintaining it. If Curtis Lumber Co., Inc., has not been notified of changes to your list, complications and/or confusion may develop. This notification must come from you, the customer. Additions to your list must be done in writing and be signed by the account holder or an authorized company notification. You may delete users by calling the Credit Department.

Account Name: _____ **Account #:** _____

Please **ADD** these names:

Please **DELETE** these names:

1. _____

1. _____

2. _____

2. _____

3. _____

3. _____

4. _____

4. _____

5. _____

5. _____

6. _____

6. _____

7. _____

7. _____

8. _____

8. _____

9. _____

9. _____

10. _____

10. _____

Date: _____

Signature: _____

If you would like your invoices and statement emailed, please provide your email address:
